



CITY OF PALM DESERT
DEPARTMENT OF DEVELOPMENT SERVICES
73510 Fred Waring Drive, Palm Desert, California 92260
Phone (760) 776-6483 • planning@palmdesert.gov

PLANNING APPLICATION – GOING OUT OF BUSINESS SALE

Submit this completed Going out of Business Planning Application Form, along with a signed Applicant-Property Owner Signature Form.

A. APPLICATION INFORMATION

Project Name: _____

Site Address/Location: _____

Tract No. and/or APN: _____

Project Description (Sale
Start and End Date):

B. APPLICANT CONTACT INFORMATION

Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Email: _____

C. PROPERTY OWNER INFORMATION

Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____ Email: _____

Please Send Correspondence to (Check One): ☐ Applicant ☐ Property owner

D. OWNER CERTIFICATION / AUTHORIZED AGENT

I certify that under the penalty of the laws of the State of California that I am the property owner of the property that is the subject matter of this application, and I am authorizing and hereby do consent to the filing of this application and acknowledge that the final approval by the City of Palm Desert, if any, may result in restrictions, limitations, and construction obligations being imposed on this real property.

Owner/Authorized Agent Signature*: _____ **Date:** _____

Print Name: _____

☐ Check this box if there are additional persons or entities who have an ownership interest in the subject property or properties that comprise this Application and complete additional property owner sheets.

**An authorized agent for the owner must attach a notarized letter of authorization from the legal property owner. Any off-site work identified on the plans must be accompanied by a statement of authorization with a notarized signature of the subject property owner.*

E. APPLICANT CERTIFICATION

I certify that I have read this application packet in its entirety and understand the City’s submittal and review process and the requirements for this application. I further certify that each application item submitted as part of this application is consistent with the minimum required contents for that item as described in the submittal checklist. I understand and agree , if during the processing of the application, it is determined the information does not strictly meet such standards or contains errors or omissions, clarification and/or supplemental information may be required and the preparation of such information may be considered, in the Development Services Director’s or his/her designee’s judgment, an unreasonable delay and will result in a suspension of processing time limits as may apply pursuant to California Government Code Section 65943, California Code of Regulations, Title 14, Section 15109, or other applicable law.

Inventory Detail Affidavit: The intent of this application is to regulate the deceptive trade practice of falsely advertising a “Going out of Business Sale”. The sale must be limited to existing or previously ordered inventory before the date of the “Going out of Business Sale”. No new inventory can be ordered and delivered after the “Going out of Business Sale” permit has commenced, unless the inventory was ordered before the date of the sale and proof of the order date is provided to the City of Palm Desert. By signing this affidavit, you are certifying that you will not order new inventory after the “Going out of Business Sale” has commenced and that you will provide a detailed inventory list with order dates if requested by the City of Palm Desert.

I hereby swear that no new inventory will be ordered during the “Going out of Business Sale” approved by this application.

Applicant’s Signature: _____ **Date:** _____

Print Name: _____