



CITY OF PALM DESERT
Building & Safety Division
73-510 Fred Waring Dr., Palm Desert, CA (760) 776-6420
WINDOW/DOOR REPLACEMENT VIRTUAL INSPECTION CHECKLIST

This criteria is intended for a virtual window and door inspection of existing windows and doors (Not applicable to new window or door locations). This checklist must be completed and signed before submitting to the City for inspection (See step-by-step instructions on how to submit pictures).

****Please provide 5 pictures or less that includes the following****

1. One clear picture of the residence. Address must be visible.
2. One clear picture of the overall work or each side of residence where the work is being conducted.
3. One clear picture of energy label (U-factor / SHGC information attached to window or door) or Window spec sheet.
4. One clear picture of the installed window and/or door flashing.
5. Required to be used and completed the City's Smoke/Carbon declaration form only. No pictures of smoke detectors. (CRC Section R314 and R315)

I understand and affirm that the above information regarding the residential window and door installation is true and accurate. During the review of the provided photographs, the inspector may require a video, virtual, or in-person inspection. The inspector will provide specific instructions, if necessary.

APPLICANT SIGNATURE: _____ DATE: _____

PROJECT ADDRESS: _____

PERMIT NUMBER: _____